



BALDWIN PUBLIC LIBRARY
MINUTES, REGULAR MEETING
April 17, 2017

1. Call to Order and Roll Call

The meeting was called to order by President Frank Pisano at 7:31 p.m.

Library Board present: Sheila Brice, Frank Pisano, Bob Tera, Dave Underdown and Student Representative Glennie Webster.

Absent and excused: Ashley Aidenbaum and James Suhay.

Library Staff present: Doug Koschik, Library Director; Rebekah Craft, Associate Director and Paul Gillin, Administrative Assistant.

Friends of the Library Liaison: LaToya Stroker.

One member of the public was present.

Pisano asked Webster to read aloud the Library's mission statement.

2. Consent Agenda

Motion: To approve the consent agenda.

1st Tera

2nd Brice

A roll call vote was taken.

Yeas: Pisano, Brice, Tera, and Underdown.

Nays: None.

Absent and excused: Aidenbaum and Suhay.

The motion was approved unanimously.

Board Reports and Special Announcements: Pisano thanked Brice for writing letters to Senators Stabenow and Peters and Congressman Trott regarding the proposed federal cuts to library funding. He also expressed appreciation to the staff and patrons for their patience during the renovation. Pisano acknowledged the staff anniversaries shown on page 30 of the April Board packet and expressed appreciation for the employees' years of service. Brice thanked the City for the flowers in front of the Library. She also mentioned that the parking structure at Chester now has a pre-loaded card for sale, which offers another, perhaps more convenient, method of payment. Finally, Brice mentioned a recent Detroit News article that highlighted retired teachers and librarians from the First Presbyterian Church in Birmingham, who are helping revitalize institutions of learning in Pontiac. Brice requests that this article be part of next month's board packet for all to read.

Craft highlighted the Library's upcoming events. The complete list is on page 79 of the April Board packet.



Brice mentioned the need for volunteers from area high schools to help set up for the Friends of the Library book sale on May 3 and then take everything down on May 8. She solicited the assistance of the Board's student representatives in securing volunteers.

3. Board Committee Reports

Finance Committee: Tera reported that the Finance Committee met on Monday, April 9, 2017 at 4:30 p.m. Koschik provided an update on the FY 2016-2017 budget, which continues to track well. Also, the Adult Services renovation costs are running under budget. Pisano mentioned that, like any project, the Adult Services renovation encountered possible changes of scope as the work progressed. Some changes ended up getting incorporated into a revised scope through a formal change-order-request process. A complete report of the Finance Committee meeting can be found on pages 14 - 15 of the March Board packet.

The next meeting of the Finance Committee will be on Monday, May 8, 2017 at 4:30 p.m.

Building Committee: Underdown reported that the Building Committee met on Wednesday, March 29, 2017 at 4:30 p.m. He highlighted a few of the items from the complete minutes, which can be found on pages 17-20 of the April Board packet. Pisano thanked Koschik and City officials for their hard work bringing the Adult Services project to fruition.

The next meeting of the Building Committee will be Wednesday, May 3, 2017 at 4:30 p.m.

Communications Committee: Brice reported that the Communications Committee met on Monday, April 10, 2017 at 8:30 a.m. The focus of the meeting was advance work in preparation for a new website design. The complete report is on page 21 of the April Board packet.

The next meeting of the Communications Committee will be on April 26, 2017 at 4:00 p.m.

4. Library Report and Renovation Update: Koschik and Craft presented highlights from the Library Report, on pages 23-54 of the April Board packet. Koschik first focused on the dashboard statistics for the first three quarters of the fiscal year. Then he called attention to the upcoming Everyone's Reading program featuring David Maraniss's book *Once in a Great City*. Finally, he noted that Electronic Resources Librarian Josh Rouan was one of 20 participants nationwide to be invited to attend an innovation summit in Charlotte, North Carolina, sponsored by Mergent. Mergent will pay Rouan's expenses. Craft mentioned the vote for naming the makerspace, the launch of the reference chat line, the Books and Bites fundraiser in November, several personnel changes, and the success of the recent Battle of the Books program. Finally, Pisano called attention to the Library's many outreach programs and expressed his appreciation to the Library's staff for their fine work.

5. Liaisons

Friends of the Library: LaToya Stroker stated that the Friends sold \$668 in used books in March, 2017. They currently have over \$30,000 in their account. The Friends' annual meeting will take place on May 20, 2017. The Friends have requested two tables at the ribbon cutting ceremony on June 11. Brice thanked the Friends Board members who attended the recent Michigan Friends of the Library conference.



Beverly Hills: There was no report.

Bloomfield Hills: There was no report.

6. Unfinished Business: Brice expressed appreciation for the new recycling bin across from the Circulation Desk. Koschik mentioned that the Michigan Library Association is pleased that the Michigan state legislature has passed a series of bills that ultimately became Public Acts 505-510 of 2016, all dealing with the issue of tax capture. The new laws eliminate tax capture for public libraries except in those cases where it is associated with a bond or debt. Koschik suggested that the Board send letters to Rep. McCready and Sen. Knollenberg, thanking them for their support of these bills.
7. New and Miscellaneous Business: None.
8. Items Removed from the Consent Agenda: No items were removed.
9. Information Only: See pages 55-79 of the April Board packet.
10. Adjournment

Motion: To adjourn the meeting.

1st Tera

2nd Brice

Yeas: Pisano, Brice, Tera, and Underdown.

Nays: None.

Absent and excused: Aidenbaum and Suhay.

The motion was approved unanimously.

The meeting was adjourned at 8:29 p.m. The next regular meeting will take place on Monday, May 15, 2017 at 7:30 p.m.

Bob Tera, Secretary

Date