



**BALDWIN PUBLIC LIBRARY MINUTES,  
REGULAR MEETING  
May 20, 2024**

Call to Order and Roll Call:

The meeting was called to order by President Karen Rock at 7:30 p.m.

Library Board present: Wendy Friedman, Melissa Mark, Frank Pisano, Karen Rock, Danielle Rumble, Jennifer Wheeler, and Student Representative Kate Walter.

Absent and excused: None.

Library Staff present: Rebekah Craft, Director; Jaclyn Miller, Associate Director; Robert Stratton, Office Administrator.

Friends of the Library liaison present: Ryndee Carney, President

Contract community representatives present: Andrew Drummond (Beverly Hills)

Members of the public present: Two.

All present recited the Pledge of Allegiance following establishment of quorum.

Mark read aloud the Library's Mission Statement.

1. General Public Comment Period: A community member distributed an article about federal legislation signed to protect migratory birds.

2. Consent Agenda:

**Motion to approve the consent agenda.**

**A. Approval of April 15, 2024 Board Meeting Minutes**

**B. Approval of April 2024 vendor payments in the amount of \$451,953.35, including payments in excess of \$75,000.**

**C. Approval of total expenses in the amount of \$697,747.46**

**1st** Pisano

**2nd** Mark

A roll call vote was taken.

Yeas: Friedman, Mark, Pisano, Rock, Rumble, Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

3. Board Reports and Special Announcements:

**President's report:** Rock received a letter from patron Diane Anderson dated May 15 affirming the attention and compassion she received from Director Craft after an accidental injury. Rock read the letter aloud to the Board.

**Board comments:** None.

**Staff Anniversaries:** Rumble recognized the following staff anniversaries: Melissa Behrens (5 years of service), Nadia Bertala (7 years), Sam Hollo (1 year), H Jennings (7 years), Jody Jennings (5 years), Emily Malek (3 years), Grace Noble (3 years), and Robbie Terman (6 years).

**Upcoming events of interest:** Miller reported upcoming events at the Library, full details of which are on pages 66-67 of the May Board packet.

4. Board Committee Reports

**Finance Committee:**

Rumble reported that the Finance Committee met on May 7. Present were Pisano, Rumble, Craft, and Miller. Full minutes from this meeting are on page 14 of the May Board packet. The next meeting of the Finance Committee will take place on Monday, June 10, 2024 at 4:00 p.m. in the Delos Board Room.

**Building Committee:**

Pisano reported that the Building Committee met in the afternoon of May 20. Present were Mark, Pisano, Craft, and Miller. The Phase 3 budget is on track. The stair tile installation is nearly complete. The automatic sorter has been installed. A plaque commemorating the three phases will be installed in the next few weeks. Furniture has been assembled and will be in place for a mid-June opening of the addition. A September 15 open house event is being planned.

The staff lounge was repainted using credit card reward points to fund the project. Perennial plants are being ordered to fill in the southeast garden beds, which is funded by grant money from the Bloomfield Hills Garden Club. The Teen Scene space will be reassembled on the far west side of the Birkerts addition. A test panel of bird-safe glass film will be installed after window washing in June.

The next meeting of the Building Committee will take place on Monday, June 17, 2024 at 1:00 p.m. in the Delos Board Room.

**Policy Committee:**

The Policy Committee recommends the Board approve changes to the Volunteer Policy, to state that "Volunteers" must be in grades 7 through 12.

**Motion to make a motion to adopt the proposed grade change for teen volunteers in the Volunteer Policy on pages 18-19 of the May Board packet.**

**1st** Wheeler

**2nd** Rumble

A roll call vote was taken.

Yeas: Friedman, Mark, Pisano, Rock, Rumble, Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

The next meeting of the Policy Committee will take place on Friday, May 31, 2024 at 9:30 a.m. in the Delos Board Room.

5. Library Report:

Craft and Miller presented highlights from the Library Report. Full details of the complete report are on pages 21-31 of the May Board packet.

6. Liaisons

Friends: Ryndee thanked those who attended the annual meeting. The Friends received \$1758 at their last book sale. The next 4<sup>th</sup> Saturday sale will be on June 22 from 10:00 a.m. to 2:00 p.m.

Beverly Hills: There was no report.

Bloomfield Hills: There was no report.

Bingham Farms: There was no report.

7. Phase 3: Renovation Update:

Craft provided a Phase 3 renovation update and shared a slideshow of progress photos, which can be found on pages 33-42 of the May Board packet. The project contingency budget stands at \$41,682. There is about \$45,000 remaining in the FFE budget.

8. New & Miscellaneous Business: None.

9. Unfinished Business: None.

10. Items Removed from Consent Agenda: None.

11. Information Only: See pages 65-90 of the May Board packet.

12. Adjournment:

**Motion to adjourn the meeting.**

**1st** Rumple  
**2nd** Friedman

A roll call vote was taken.

Yeas: Friedman, Mark, Pisano, Rock, Rumple, Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

The motion was approved unanimously. The meeting was adjourned at 8:12 p.m. The next regular meeting is scheduled for Monday, June 24, 2024, at 7:30 p.m. in the Rotary & Donor Room.

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Melissa Mark, Secretary

Date