



**BALDWIN PUBLIC LIBRARY MINUTES,
REGULAR MEETING
December 16, 2024**

Call to Order and Roll Call:

The meeting was called to order by President Danielle Rumble at 7:30 p.m.

Library Board present: Wendy Friedman, Melissa Mark, Frank Pisano, Karen Rock, Danielle Rumble, and Jennifer Wheeler.

Absent and excused: None.

Library Staff present: Rebekah Craft, Director; Jaclyn Miller, Associate Director; Robert Stratton, Office Administrator.

Friends of the Library liaison present: None.

Contract community representatives present: None.

Members of the public present: Three (two in-person, one via Zoom).

All present recited the Pledge of Allegiance following establishment of quorum.

Mark read aloud the Library's Mission Statement.

1. General Public Comment Period: None provided.

2. Consent Agenda:

Motion to approve the consent agenda.

A. Approval of November 18, 2024 Board Meeting Minutes

B. Approval of November 2024 vendor payments in the amount of \$120,284.35, including payments in excess of \$75,000.

C. Approval of total expenses in the amount of \$376,187.92

1st Pisano

2nd Rock

A roll call vote was taken.

Yeas: Friedman, Mark, Pisano, Rock, Rumble, Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

3. Review of FY2023-24 Audit by Plante Moran, with Philip Femminineo and Spencer Tawa:

Tawa and Femminineo reviewed the "Baldwin Public Library Board of Directors Presentation" found on pages 42-48 of the December Board packet. The library received an "unmodified opinion," which is the cleanest statement that can be given.

4. Board Reports and Special Announcements:

President's report: Rumble thanked the staff for their work at the Birmingham Winter Markt in the Kinder Haus and then reported 2025 subcommittee assignments:

Finance: Pisano and Rumble

Building: Pisano and Friedman

Outreach: Mark and Friedman

Policy: Mark and Wheeler
Personnel: Wheeler and Rock
Strategic Planning: Rock and Rumble

Board comments: Wheeler thanked staff for their efforts.

Staff Anniversaries: Mark recognized the following staff anniversaries: Mary MacMillan (10 years of service), Emma Moskovitz (2 years), Adam Redmond (1 year), and Jennifer Rohrer-Walbert (2 years).

Upcoming events of interest: Miller reported upcoming events at the Library, full details of which are on pages 30-31 of the December Board packet.

5. Board Committee Reports

Finance Committee:

Pisano reported that the Finance Committee met on December 9. Present were Pisano, Rumble, Craft, and Miller. Full minutes from this meeting are on page 14 of the December Board packet. The next meeting of the Finance Committee will take place on Monday, January 13, 2024 at 4:00 p.m. in the Rotary Tribute & Donor Room.

Building Committee:

Mark reported that the Building Committee met on December 9. Present were Mark, Pisano, Craft, and Miller. Full minutes from this meeting are on pages 17-18 of the December Board packet. The next meeting of the Building Committee has been tentatively scheduled for Monday, January 13, 2024 at 3:00 p.m. in the Rotary Tribute & Donor Room.

6. Library Report:

Craft and Miller presented highlights from the Library Report. Full details of the complete report are on pages 19-30 of the December Board packet.

The Friends of the Library Board will resume meetings in January and will review the Library wish list. The Friends' Book Shop made \$857 in the month of November.

Applications for Student Representative to the Board are now being accepted from resident high school juniors.

The City of Birmingham's Long Range Planning meeting will be held on January 25. The City Budget Hearing will be held on April 26.

7. Liaisons

Friends: There was no report.

Beverly Hills: There was no report.

Bloomfield Hills: There was no report.

Bingham Farms: There was no report.

8. New & Miscellaneous Business: None.

9. Unfinished Business: None.

10. Items Removed from Consent Agenda: None.
11. Information Only: See pages 29-48 of the December Board packet.
12. Adjournment:

Motion to adjourn the meeting.

1st Wheeler

2nd Mark

A voice call vote was taken.

Yeas: Friedman, Mark, Pisano, Rock, Rumpel, Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

The meeting was adjourned at 8:06 p.m. The next regular meeting is scheduled for Wednesday, January 22, 2024, at 7:30 p.m. in the Rotary & Donor Room.

Jennifer Wheeler, Secretary

Date

APPROVED